

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2013-14

I. Details of the Institution

1.1 Name of the Institution

HIJLI COLLEGE

1.2 Address Line 1

KUCLACHATI,HIJLI CO-OPERATIVE

Address Line 2

DO

City/Town

KHARAGPUR

State

WEST BENGAL

Pin Code

721306

Institution e-mail address

hijlicollegekgp@gmail.com

Contact Nos.

03222-278177,8900479541

Name of the Head of the Institution:

SUDIP KUMAR DAS,
SOU MYAJYOTI KABI(Joint Conv.)

Tel. No. with STD Code:

03222-278177

Mobile:

9434031076

Name of the IQAC Co-ordinator:

SUDIP KUMAR DAS

Mobile:

9434031076,(S.K.D)9932910464(S.Kabi)

IQAC e-mail address:

iqachijlicollege@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

NA

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

March 31, 2007/46

1.5 Website address:

www.hijlicollege.org.in

Web-link of the AQAR:

<http://www.hijlicollege.org.in/IQAC.html/AQAR2013-14.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+		2007	2012
2	2 nd Cycle				

3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

16/05/2008

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*):

- i. AQAR _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ 2013-14 _____ 31/12/2015 _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

BCA

1.11 Name of the Affiliating University (*for the Colleges*)

VIDYASAGAR UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc : NA

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

04

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

Nil

2.4 No. of Management representatives

03

2.5 No. of Alumni

Nil

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Enhancement in teaching-learning process and encouraging research work.
Encouraging faculty development programs.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements

* *Details in Annexure I.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

<i>Details in Annexure II.</i>

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	14	03	01	01
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				
Interdisciplinary				

Innovative				
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1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	

1.3 Feedback from stakeholders*Alumni Parents Employers
(On all aspects)

Mode of feedback :Online Manual Co-oper schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus is being revised under the supervision of Vidyasagar University (Affiliating University) with the active participation of concern college representatives.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Three new departments have been initiated in the session of 2013-14 on the basis of student demandStudents' demand, High market demand, High employability, High higher study opportunityand after the detail verification by the affiliating University (VU). The Education department contained 1 guest faculty member with 25 pupils, the department of Nutrition has 1 guest faculty member with 15 students and Botany department has 2 guest faculties with student strength 32.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

TOTAL	Asst. Professors	Associate Professors	Professors	GLI	CWTT	PTT
64	5	4	6	NA	35	1
						19

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
1+1(resigned after 4 months)	14	0	0	0	0	0	0	0	14

2.4 No. of Guest and Visiting faculty and Temporary faculty:

Guest: 29, PTT: 19

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		12	
Presented papers		10	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Technology enabled teaching and learning .Use of LCD projectors and audio-visual facility for teaching.
2. Invited lecturers are arranged by eminent teachers of Universities and other neighbouring colleges.
3. Departmental class tests as per university norms are introduced, the marks of which are taken into consideration during University final examinations.
4. Field study and Project work.
5. Popular lectures organised by NSS.

2.7 Total No. of actual teaching days during this academic year

175

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NIL

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

NIL

2.10 Average percentage of attendance of students

This varies from department to department. The average may be considered 50%

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2.11 Course/Programme wise distribution of pass percentage :

B.A.(Honours +General) -93.44%
B.Sc. .(Honours +General) -90%
B.C.A. .(Honours) -100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The College IQAC team takes several measures to improve the teaching-learning process:

- ❖ The team annually receives feedback from the third year students. The outgoing students anonymously rate the College, the department in which the student was enrolled, the teachers and infrastructure of the College in terms of Libraries, Laboratories and other facilities. These reports are analysed for strategic development.
- ❖ The IQAC team annually visits all the departments to conduct academic audit of the departments. During the visits, the IQAC team monitors the academic activities, records of students' seminars, records of College and University results and progress of University examination results of the departments.
- ❖ The members of IQAC hold meetings through which monitoring of all seminal academic activities including research projects undertaken by the individual teachers of the respective departments are monitored.
- ❖ The State Government guided by UGC norms has recognised the role of the IQAC by including its participation as an internal sanctioning authority of Career Advancement Scheme (CAS).

.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	0

UGC – Faculty Improvement Programme	6
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	0
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	2	0	0
Technical Staff				3

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. IQAC regularly informs and encourages the faculties to apply for research grants for projects to different funding agencies.
2. The college authorities provide various types of infrastructural support for carrying out research work.

3.2 Details regarding major projects: NA

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		2		
Outlay in Rs. Lakhs		3.185		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	11	4	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications: NA

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration/ Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor projects		UGC	3.185	
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
OTHERS				
Total	0			

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE

Any Other (specify)

3.10 Revenue generated through consultancy: NA

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		1			
Sponsoring agencies		college			

3.12 No. of faculty served as experts, chairpersons or resource persons

1

3.13 No. of collaborations

International

0

National

0

Any other

0

3.14 No. of linkages created during this year

0

3.15 Total budget for research for current year in lakhs : 3.185 Lakhs

From Funding agency

3.185
LAKHS

From Management of University/College

0

Total

3.185
LAKHS

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NONE
	Granted	
International	Applied	NONE
	Granted	
Commercialised	Applied	NONE
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

1

1

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0 SRF 0 Project Fellows 0 Any other 0

3.21 No. of students Participated in NSS events:

University level 508 State level 0

National level 0 International level 0

3.22 No. of students participated in NCC events:

University level 0 State level 0

National level 0 International level 0

3.23 No. of Awards won in NSS:

University level 0 State level 0

National level 0 International level 0

3.24 No. of Awards won in NCC:

University level 0 State level 0

National level 0 International level 0

3.25 No. of Extension activities organized

University forum 0 College forum 0
NCC 0 NSS 10 Any other 0

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Winter camp by NSS

2. Blood donation camp NSS

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10.37 acre	Nil	Lease	10.37 acre
Class rooms	24	Nil	UGC & MP lad	24
Laboratories	10	02	UGC & State Govt.	12
Seminar Halls	01	Nil	UGC	01
No. of important equipments purchased (1-0 lakh) during the current year.	Nil	Nil	Nil	Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	1616220	Nil	UGC	1616220
Others (Computer Accessories)			UGC	14974030
Building	11496499	445742		
Office Equipment	90213	531265		
Computer	1391744	464283		
College Gate	47811	Nil		
Xerox Machine	91821	38309		
Projector	141300	Nil		
Printer	46073	45230		
Sports Equipment	76740	Nil		
Laptop	76740	67000		

4.2 Computerization of administration and library

Office administration partly computerized and library circulation run manually. But SOUL software version 2.0 had been arranged for library automation. Two old PC had been arranged for installation of SOUL software in view of library computerization.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2604	5,90,144	10	2574	2614	5,92,718
Reference Books	352	82,624	10	1,20,000	362	2,02,624
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	06	20,425	Renew 06	580	06	21,,005
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database(book database & user database)	01	-	Nil	Nil	01	-
CD & Video	33	With book	02	With book	35	With book
Others (specify) Employment News Paper	04	1910	04 Continue previous no. of news paper	972	04	2882
Daily News Paper	02	4060	02 continue	2024	02	6087

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others Project or
Existing	47	03	14	Nil	Nil	01	10	04
Added	Nil	Nil	03	Nil	Nil	Nil	02	01
Total	47	03	17	Nil	Nil	01	12	05

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

COSA : for billing of salary and office administration. Tally software had been rejected. Basic Computer Education and Soft Skills by TECHSHAALA, IIT, Kharagpur.

4.6 Amount spent on maintenance in lakhs :

i) ICT	Rs. 1,65,000/-
ii) Campus Infrastructure and facilities	Rs. 1,50,000/-
iii) Equipments	Rs. 20,000/-
iv) Furniture	Rs. 1,70,000/-
V) Projector	Rs. 15,000/-
Total :	5,20,000/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The college has Disciplinary committee, Anti-Ragging Committee and the Committee against Sexual harassment of Women. These Committees take care of day to day student support as and when needed. The IQAC regularly interacts with these committees. Apart from this there is a complaint box at the entrance of the college to receive the grievance of students, which is also regularly checked and the student grievances redressed. Remedial Coaching for SC/ST/OBC students provided for students established.

5.2 Efforts made by the institution for tracking the progression

Regular meetings of the Academic committee are held. Head of the Departments take care of day to day student support as and when needed.

UG	PG	Ph. D.	Others
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5.3 (a) Total Number of students

953	0	0	0
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(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men		No	%	Women		No	%
		651	68.31			302	31.68

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
887	72	51	27	0	1037	765	83	58	47	0	953

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Departmental teachers help students in their preparation for School Service Commission and JECA by giving coaching, notes, suggestions and tips. They also offer precious advice

No. of students beneficiaries

20

5.5 No. of students qualified in these examinations

NET	<table border="1"><tr><td>2</td></tr></table>	2	SET/SLET	<table border="1"><tr><td>0</td></tr></table>	0	GATE	<table border="1"><tr><td>0</td></tr></table>	0	CAT	<table border="1"><tr><td>0</td></tr></table>	0
2											
0											
0											
0											
IAS/IPS etc	<table border="1"><tr><td>0</td></tr></table>	0	State PSC	<table border="1"><tr><td>0</td></tr></table>	0	UPSC	<table border="1"><tr><td>0</td></tr></table>	0	Others	<table border="1"><tr><td>7</td></tr></table>	7
0											
0											
0											
7											

5.6 Details of student counselling and career guidance

A Career Counselling Cell has been established in our institute to look into the diverse socio-economic problems that confront our students. One of the objective of this cell is to help the students who come from economically backward families with placement opportunities and also provide institutional support. We also provide them guidance as to how they can make use of these opportunities from the institute.

No. of students benefitted

50

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	2

5.8 Details of gender sensitization programmes

The students union of the college observed International Women's Day. The Students Union organises talks and awareness programmes.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

60

National level

0

International level

0

No. of students participated in cultural events

State/ University level

34

National level

0

International level

0

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

1

National level

0

International level

0

Cultural: State/ University level

1

National level

0

International level

0

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	75	
Financial support from government	25	
Financial support from other sources	0	
Number of students who received International/ National recognitions	0	

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Many grievances, were received five from the students. All the grievances were satisfactorily redressed

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

To generate human resource i.e. to provide quality students who would be the caretakers of the different units of the society, the leaders in research and participate in design, development and management in the country to meet global challenges to our society.

Missions

- To act as a nucleus for the growth of science and technology.
- To sustain and foster quality undergraduate education in arts and science.
- To encourage teaching and research activities.
- To promote sponsored research and collaborative projects with academic institutions in India and abroad.
- To undertake manpower development and skill enhancement programmes for academic institutions.
- To participate in national development programmes. i.e. N.S.S.
- To provide intellectually stimulating environment for development of human potential with emphasis on self-reliance and service to the nation.
- The first generation learners, students from rural background and the needy students are provided proper support from the college.
- The institution makes its students aware of current trends and development in areas like Humanities, Management, Social Science and Technology.

6.2 Does the Institution has a management Information System

Management information system exists in the college in the form of propagation of information through circulation and display of notices to the staff and students, holding of meetings through notices and verbal communication to the staff and students which is particularly useful in case it is through the Students' Union.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum development is done by the Board of Studies in different subjects in the affiliating university through workshops where the college teachers give their suggestions after a thorough discussion of the draft curriculum in the departmental meetings.

6.3.2 Teaching and Learning

Different teaching methods are adopted to make learning an enjoyable exercise to the learners such as power-point presentation, student seminars and tutorials, other than chalk and talk method. Students are encouraged to attend classes regularly.

6.3.3 Examination and Evaluation

Strategies to be adopted for internal assessment tests are discussed formally and informally. Strict invigilation is done during such tests. After evaluation, evaluated scripts are given to the students for verification of the evaluation procedure and the marks are noted in the respective departmental register.

6.3.4 Research and Development

Faculty members are encouraged to take up Minor and Major Research Projects to enhance their research acumen. They are never obstructed from attending Refresher Courses and Orientation Programmes. They pursue Ph. D. programme with active support from the administration so far as getting leave for attending Course Work of such programme is concerned.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library and ICT facilities are constantly updated, particularly the library facility, to make it a nourishing experience for the students. Different modern systems are adopted in the library to construct an adequate library infrastructure.

The college is still lagging behind in physical infrastructure / instrumentation, but it is continuously striving towards achieving its goal in this respect.

6.3.6 Human Resource Management

Students are always encouraged to mobilize their resource through participation in extra- curricular activities like sports, cultural competitions and programmes, Youth Parliament, service to the community through NSS, along with academic pursuits. Departmental journal and wall magazines manifest their resourcefulness.

Most of the teachers and the non-teaching staff try to optimize their resource by providing extra time to the college service.

6.3.7 Faculty and Staff recruitment

Full-time permanent faculty recruitment is done by the state college service commission and the role of the college is there only in submitting the requisition in due time as per notification. Guest faculty recruitment is done by the college on need basis.

Recruitment of the non-teaching permanent staff is done by the college following government procedure whereas the casual workers are engaged on need basis.

6.3.8 Industry Interaction / Collaboration

Industry interaction / collaboration are not done in a proper way. Only the students with computer application have a scope to interact with different private companies or industry.

6.3.9 Admission of Students

Admission of students in different UG courses is done following university and state government guidelines.

6.4 Welfare schemes for

Teaching	Yes
Non-teaching	Yes
Students	Yes

6.5 Total corpus fund generated

Fund balance-Rs.210071.88

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Affiliating University	No	
Administrative	Yes	Affiliating University	No	

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

Not applicable for PG Programmes

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Internal assessment system has been introduced by the university as a kind of examination reform to increase students' attendance in class. Five class tests are conducted in each of the honours paper and two in each general paper.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No such proposal is made to Hijli College, though the University has endorsed the proposal of the UGC to promote autonomy in one neighbouring affiliated college.

6.11 Activities and support from the Alumni Association

The Alumni Association does not manifest any such formal support in the recent past but individually the Alumni members provide significant suggestions, mostly for the betterment of the college.

6.12 Activities and support from the Parent – Teacher Association

No such Parent – Teacher Association exists in Hijli College, though some departments conduct Parent – Teacher meeting for dissemination of important message to the students.

6.13 Development programmes for support staff

The college sends support staff to the affiliating university and government offices to participate in staff training programmes. So far as the development programme in the college is concerned, training is imparted to the staff to run different software programme successfully.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation and gardening are done by the college to make the campus eco-friendly. The NSS Unit of the college has taken a significant role in this respect.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Powerpoint presentation in classes
2. NSS activities

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Annexure II

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. College garden was introduced.
2. One Seminar was organized by wildlife and environment conservation society of Kharagpur under the head of NSS unit.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

The students were encouraged for conservation of nature and natural resources by NSS department. Plantation and clean drive was organized by NSS unit.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- Peaceful academic environment.
- Excellent student-teacher relationship.
- Co-operative and committed parent-teacher association.
- Eco-friendly environment.

Weakness

- Limited number of class room.
- Scarcity of adequate funds to run the lab classes.
- Situated in rural and remote area.
- Poor Communication.
- Very limited modern courses sanctioned by the Government.

Opportunities

- Since the college is situated in rural area, it is an opportunity to local community to enter in the field of higher learning.
- More students from the backward community are coming to attend college.

Threats

- Since the college is situated in rural area, number of recruiting agencies approaching the college is very limited.

8. Plans of institution for next year

1. Teacher recruitment
2. Building expansion

Annexure 1:

Plan of action	Achievement
Encouraging to organize seminars	College sponsored national seminar "Banglanatok o tar biborton" was organized in Bengali department.
Encouraging the faculties to submit projects	Dr. S. Jana and Dr. M.M. Maity started next UGC MRP project.
Encouraging the faculties to submit research papers	3 faculty members published their research findings in reputed journals.
Encouraging the faculties to attend conferences	4 faculty members attended state/national level conferences

Annexure 2:

Point	Action taken
Drinking water	One Aquaguard water filter was purchased for students
plantation	Several trees were planted
Garden	Garden was introduced for college beautification.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC
